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26 MAY 1955,

MEMORANDUM FOR: Colonel White

SUBJECT : Recommendation re: Grade Distribution -
Instructor Development Program

REFERENCE : Memorandum dated 26 April 1955, to DD/S fr
Director of Training, attached

OK
JWL

1. You may recall that in late April, Matt requested that you approve raising the grade level on the Instructor Development Program from its present ceiling of GS-13 to GS-14 in order that he could take care of certain candidates who should be considered at the top level.

2. On 10 May, having been assured by the Comptroller that funds were available to meet the additional personal services requirements, I forwarded the 26 April memorandum to Mr. Reynolds attaching the request that his office supply a recommendation regarding this proposal, viewed from the classification point of view. Our answer is now here in the form of a memorandum dated 20 May 1955 from the Director of Personnel to you.

3. In Mr. Reynolds' reply, which I think is a good one, he points out that the current Office of Training staffing pattern indicates that the Instructor and Supervisory professional positions at the GS-14 and above levels equate out to approximately 30% of the total professional staff at GS-11 and above. He proposes that this same ratio be applied among the ten positions currently authorized for the present Fiscal Year which would mean that no more than three could be established and filled at the GS-14 level with any additional requests to be considered on an individual basis.

4. As soon as we get to FY 56 a similar determination for the five positions authorized in the Fiscal Year will have to be met and the same for FY 57.

5. Accordingly, I would go beyond Mr. Reynolds' recommendation to this extent: I would recommend that the same 30% formula be applied on the entire twenty positions approved by the DCI so that we would come out with approximately six GS-14s out of the total number. I would further suggest that they be budgeted as follows:

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| Declassified | <input type="checkbox"/> |
| Class. Changed to: | Top Secret |
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3 for FY 55
2 for FY 56
1 for FY 57

Then I would add the proviso, which Harry Reynolds does, to the effect that you would be willing to consider additional requests solely on an individual basis. If you approve of these findings, I would recommend your signature on the attached memo to the Director of Training.



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